Contents | Index | Search | Favorites | G ◄ ►

Type in the keyword to find:

Display

Creating Your Title

In the next three topics, you'll be using WordArt to create a main title for your masthead. WordArt is a graphic text object that you can use for logos, graphics, and other decorative headings.

You may be familiar with WordArt from other Microsoft programs, such as Microsoft Publisher. If so, you'll notice that Word 2007 also provides a gallery of predesigned WordArt graphics that you can select from.

To create your title

1. On the **Insert** tab, in the **Text** group, click **WordArt**. Then click **WordArt style 4**. The **Edit WordArt Text** box will appear.

2. In the **Text** box, select **Your Text Here**, and then type **SYCAMORE** in all caps.

3. In the **Font** list, click **Franklin Gothic Heavy**. In the **Size** list, click **24**. Then, click **OK**.

   Note You may need to edit WordArt text later. If so, on the **Format** tab, in the **Text** group click **Edit Text**.

4. On the **Insert** tab, in the **Text** group, click **WordArt**. Then, click **WordArt style 4**.

5. Click the **Text:** box. Use either the DELETE or BACKSPACE keys to remove **Your Text Here**. Type **SENTINEL** in all caps.

6. In the **Font** list, click **Franklin Gothic Book**. In the **Size** list, click **24**. Then, click **OK**. Your title will look like this:

SYCAMORESENTINEL

Now you are ready to change the shape of your title.